ITASCA WATERS
Team Up for Clean Waters

Itasca Waters Board Meeting

Monday, 13 January 2025, 4:30 pm

Invitees:

Board of Directors: Sandy Anderson, Kathy Cone, John Downing, Bill Grantges, Dave Lick, Jessica Loes, Wesley Sisson, Cory Smith, Christina VanDeventer

Technical Board: Andy Arens, Ben Benoit, Stephanie Kessler, Eric Raitanen, Chad Severts

Education Chair: Jan Sandberg

Coordinator: Bethann Perendy

The President may wish to suggest reorganizing the agenda for convenience.

-Please note that the meeting will be recorded and retained until approval of the meeting minutes.

-Executive Committee meetings are held as needed and communicated in advance to the Board and Technical Advisory Board.

Agenda Items/ *Attachments*	**Key Discussion**	**Outcomes**	**Follow-up Needed *Who/When***
1. Opening Items			
1.a Call to order	Itasca Waters Board meeting is called to order at: 4:32 pm		
1.b Confirm Quorum	Reference **Roster Table** *There are 6 of nine members present*		
1.c Agenda	*Motion to approve the agenda as circulated. (John Downing, Wes Sisson) M/S/U*	**MOTION**	
2. Financial Report			
2.a Financial Update	Sandy reviewed the attached report: we spent a bit over $31,000, most categories were under budget, just over $45,000 in savings and we will meet budgeted revenue for membership. For next year's budget, membership is the same, PWW up somewhat (John noted that the PWW budget increase for closed captioning may be less). Some money was spent last year for the cancelled YWS so total needed this year likely less. Operating about the same although we may need to update the website this year. At the meeting added $750 for the AIS cleaning stations (Shoreland total now $1500). *Motion to approve financial report and amended*	**MOTION**	

Agenda Items/ *Attachments*	Key Discussion	Outcomes	Follow-up Needed *Who/When*
	2025 budget. (Wes Sisson, John Downing) M/S/U **2024 & 2025 budget--updated 1-13-25**		
1. 3. Unfinished Business			
3.a Board Member Search & Sustainability	John has two potential candidates. Jack Jones, present at the meeting, has extensive history with IW including the Deer-Pokegama study, he is now a full time MN resident. Jack introduced himself. *Motion to appoint Jack Jones to the IW Board, term to expire as later determined (John Downing, Wes Sisson) M/S/U* John described two other potential candidates from the McCullough family—two (Grace and Tom) responded. Discussion about both or shared family position, possible special meeting to introduce them. *Motion to approve both Tom McCullogh and Grace McCullogh with their having the option to share the position (Sandy Anderson, Wes Sisson) M/S/U* John also has another person in the works but not ready to forward as yet. Discussion about seasonal vs. full-time residents—Kathy noted that some seasonal residents may wish to retire here.	**MOTION** **MOTION**	Jan to add new members to email list and update Board lists John will contact Grace and Tom. John will try to arrange a meet-the-Board event in February. Determine term expiration date for Jones and VanDeventer (mistakenly forgot to ratify her term, and McCulloghs--sent email to Exec Committee 1-15-2025).
4. New Business			

Agenda Items/ *Attachments*	Key Discussion	Outcomes	Follow-up Needed *Who/When*
4.a Appointment	Discussion about appointing Dave Lick as IW representative to Itasca Community Advisory Panel (ItasCAP)—confusion about exact organization and Dave's role. *Motion to table the appointment of Dave Lick to ItasCAP pending more information. (John Downing, Bill Grantges) M/S/U*	**MOTION**	Kathy to contact Dave and ask for more information about ItasCAP and his role.
4.b Renew Board member terms	*Motion to renew Board terms for Sandy Anderson and Kathy Cone to expire in 2028 understanding that they may not be able to serve the full term (John, Downing Wes Sisson) M/S/U*	**MOTION**	
4.c Elect Officers	Elect officers for three-year terms, 2025-2027. *Motion to approve Kathy Cone as President, John Downing as Vice-President and Sandy Anderson as Treasurer. (Wes Sisson, Bill Grantges) M/S/U*	**MOTION**	Jan will continue to act as Secretary for now.
4.d 2025 Budget	See discussion above		
5. On-going Business			
5.a Approval of Meeting Minutes from previous Itasca Waters meeting	**November 2024 Board minutes** *Motion to approve November 2025 Board minutes. (Christina VanDeventer, John Downing) M/S/U*	**MOTION**	
5.b ICOLA Meeting Minutes	Website for published minutes: **Itasca COLA** Next Meeting February 19 during the day 11:30-1:30 pm Courthouse-- Board discussed suggesting that ICOLA hold Zoom or hybrid meetings.		1-16-25: Jan Emailed Steph about considering Zoom or hybrid meetings to better enable accessibility and attendance
5.c Thank You	**Thank you from Itasca County Master Gardeners**		
6. Reports			
6.a President's Report, Executive Committee	Positive thoughts about PWW; planning for YWS is proceeding.		

Agenda Items/ *Attachments*	Key Discussion	Outcomes	Follow-up Needed *Who/When*
6.b. Coordinator/ Office Report	Bethann reported that she has been mostly processing membership renewals, working with PWW including upcoming flyer, and needs to restart bulletins. The YWS planning committee is set to meet this month. The Grants committee plans to meet on Wednesday		
6.c. Education	PWW report Presentation Update John reviewed the February – December schedule. Drainage (September) has been a challenge – two of his staff may do it. He has confirmed Kingsbury for November. Wes described his contact list		Wes--sent contact list to Jan
6.d Grants	Grants data Meeting was postponed to this week, Wednesday at 5 pm		
6.e Membership	Donations have reached the budget goal.		Bethann would appreciate help with outreach.
6.f Shoreland Advisors	We are now directing folks to SWCD.		
6.g Youth Water Summit	The planning meeting is this month. We have lost some of our key volunteers such as coffee/treats. Event date is May 20th.		
6.h Other Committee Reports			
7. Other			
7.a Upcoming Board Meetings	**Next Meeting:** March 10, 2025, May 12, 2025, July 14, 2025, September 8, 2025, November 17, 2025 and January 12, 2026. All at 4:30 pm via Zoom Dates will be added as approved		

Agenda Items/ *Attachments*	Key Discussion	Outcomes	Follow-up Needed *Who/When*
7.b Upcoming Events		.	

8. Adjournment
Adjourned 6:04 pm, Submitted by Jan Sandberg, acting Secretary

Roster

Itasca Waters Board of Directors Quorum 50%					
Sandy Anderson	**Present**	P	**Wesley Sisson**	Present	P
	Absent			**Absent**	
Kathy Cone	**Present**	P	**Cory Smith**	Present	
	Absent			**Absent**	A
John Downing	**Present**	P	**Christina VanDeventer**	**Present**	P
	Absent			Absent	
Bill Grantges	Present	P			
	Absent				
Dave Lick	**Present**				
	Absent	A			
Jessica Loes	**Present**				
	Absent	A			
Technical Advisory Board					
Andy Arens	Present		**Eric Raitanen**	Present	P
	Absent	A		**Absent**	
Benjamin Benoit	Present			Present	
	Absent	A		**Absent**	
Stephanie Kessler	Present				
	Absent	A			

Education Chair			
Jan Sandberg	Present	P	
	Absent		
Itasca Waters Coordinator			
Bethann Perendy	Present	P	
	Absent		

GUESTS: Jack Jones